

# POLICIES

The following policies govern classes at Muckykids. Please feel free to contact us (617-354-0540 or [info@muckykids.com](mailto:info@muckykids.com)) to discuss any of these policies prior to registering for a class.

## Registration Process

- Advance registration is required for all class series. Registration is online.
- For ongoing class series: late registration (joining a class after the series has begun) is possible on a space-available basis prior to the third week.

## Fees

- Class/program fee includes all materials.
- Class/program fee is due upon registration and is required in order to guarantee your child's spot.

## Cancellation and Refunds

- You may cancel your registration for a class before it begins for a full refund, less a processing fee of \$25.00.
- You may withdraw from an ongoing class after the first week. A refund, less a fee for the class attended and a \$25.00 processing fee, will be given.
- No refund will be given for withdrawal from an ongoing class series after the second class begins.
- If Muckykids needs to cancel a class due to inclement weather or illness, we will attempt to contact you with as much advance notice as possible.
- Classes will continue on Zoom if the State of Massachusetts calls for a shutdown due to a spike in COVID cases.

## Parent+Child or Drop-Off

- Generally, classes for age 4 and under are "parent+child" only; stay and get mucky with your little one! Parent+child classes are noted in the class descriptions.
- Classes for older children are drop-off classes. We must have complete contact information for you on your child's registration form.
- For drop-off classes, drop-off begins 10 minutes prior to the scheduled start time.
- Please plan to return at the scheduled end of the class to help your child gather up his or her work and pack up.

## Snacks, Allergies, and Wellness

- Muckykids classes do not have snack time. Please refrain from eating on site.
- Please do not bring a sick child to the studio.
- If you or your child have COVID, it is mandatory that you refrain from entering the studio. We want to keep everyone healthy!
- Please notify us of any allergies your child has.



# STUDENT CONTACT FORM

Thank you for joining a Muckykids Art Studio class! Please provide the following information.

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## ARTIST'S INFORMATION

CHILD'S NAME: \_\_\_\_\_ AGE: \_\_\_\_\_

ALLERGIES (or any other safety information): \_\_\_\_\_

\_\_\_\_\_

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## REGISTRATION

CLASS: \_\_\_\_\_

SESSION (day and time): \_\_\_\_\_

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## CONTACT INFORMATION

PARENT OR GUARDIAN NAME: \_\_\_\_\_

ADDRESS (Street): \_\_\_\_\_

ADDRESS (City, State, Zip): \_\_\_\_\_

PHONE 1: \_\_\_\_\_ PHONE 2: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMERGENCY CONTACT NAME AND PHONE: \_\_\_\_\_

CHILD'S PHYSICIAN NAME AND PHONE: \_\_\_\_\_

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## PERMISSION FORM

By signing below, I/we grant permission for the child named above to participate in all activities connected with the registered class at Muckykids Art Studio. I/we further agree to abide by the Muckykids Art Studio Policies (included in this packet and available at [www.muckykids.com](http://www.muckykids.com)).

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

Please bring this completed form with you to the first day of class, or mail it to:

**MUCKYKIDS ART STUDIO, 2404 Massachusetts Ave, Cambridge, MA 02140 • 617-354-0540**

# CONSENT FORM AND WAIVER

Please review and sign the following Parental Consent and Waiver of Liability – Indemnity Agreement prior to your child’s participation in Muckykids Art Studio activities.

I, the undersigned parent or legal guardian of \_\_\_\_\_ (hereinafter, my “Child”), understand that I am solely responsible for the delivery and the pickup of my Child at the Muckykids Art Studio facility. I agree that Muckykids Art Studio assumes no responsibility for the supervision of my Child at times other than during the class sessions.

I hereby waive and release any right I may have or acquire to make a claim against or attach the property of Muckykids Art Studio or any of its members, employees, or agents for monetary damages caused by injury to my Child or damage to the property of my Child or myself arising from my Child’s participation in the activities and use of the facilities and property of the Muckykids Art Studio.

I have carefully read this agreement and fully understand its contents. I am aware the agreement includes a waiver of liability and indemnity agreement.

**PARENT OR LEGAL GUARDIAN:**

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_